

## 02.13 LCC Office Resources

### What can a Program Assistant, the Office Coordinator, and the Admissions Manager help me with?

Please see them in room 116 of the Roy Cullen Building about:

- Applications and brochures
- Directions around campus
- Verification letters
- Driver's license information
- AccessUH account password reset
- Contact information updates
- UH email alias
- Appointments with LCC Counseling Team members
- LCC and UH general information
- Lost and found items

### What can the Office Coordinator specifically help me with?

- Account statements
- Housing
- Banking

### What can an LCC Counseling Team member help me with?

Please see them in rooms 118, 120, and 124 of the Roy Cullen Building about:

- Academic, attendance, medical, personal, or school problems
- Conflicts with teachers or other students
- Immigration information
- Employment and Social Security numbers
- Driver's license information
- UH admissions information
- Student Health Insurance Plan information

### What can the Associate Director help me with?

Please see the Associate Director in room 116 of the Roy Cullen Building about:

- Class schedules
- Curriculum
- Textbooks
- Academic problems

### What can the Director help me with?




Please see the Director in room 116 of the Roy Cullen Building about:

- Withdrawal and refund

### Contact

Language and Culture Center

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